

Noor Business Academy

Business Administration Diploma

2 Years Study Plan + 1 Semester Field Experience

SEMESTER ONE									
No.	Course Code	Course Name	Prerequisites	Equivalent	CRH	L	P	T	CTH
1.	ENG 111	ENGLISH LANGUAGE I	--	ENG 111	3	3	0	1	4
2.	ICTC 101	COMPUTER APPLICATIONS	--	CMT 101	2	0	4	0	4
3.	MATH 101	MATHEMATICS	--	MAT 111	3	3	0	1	4
4.	UMAN 101	BUSINESS ADMINISTRATION	--	MGT 111	4	4	0	0	4
5.	UMAN 111	BUSINESS COMMUNICATION	--	MAN 204	2	0	4	0	4
6.	LEAS 101	LEARNING SKILLS	--	VOC 107	2	2	0	0	2
7.	KABB 101	KNOW ABOUT BUSINESS 1	--	KAB 101	2	0	4	0	4
Total Number of Units					18	15	12	2	26
SEMESTER TWO									
No.	Course Code	Course Name	Prerequisites	Equivalent	CRH	L	P	T	CTH
1.	ENG 122	ENGLISH LANGUAGE II	ENG111	ENG 8112	3	3	0	1	4
2.	ECON 101	PRINCIPLES OF ECONOMICS	UMAN 101	ECO 9271	3	3	0	0	3
3.	UMAN 201	HUMAN RESOURCES	UMAN 101	UMAN 225	4	3	2	0	5
4.	USEL 111	PRINCIPLES OF MARKETING	UMAN 101	SEL 211	4	4	0	0	4
5.	STAT 101	INTRO TO STATISTICS	MATH 101	STAT 101	3	3	0	0	3
6.	UACC 101	PRINCIPLES OF ACCOUNTING	UMAN 101	ACC 9103	3	2	2	1	5
Total Number of Units					20	18	4	2	24
CRH: Credit Hours L: Lecture P: Practical T: Tutorial CTH: Contact Hours									
SEMESTER THREE									
No.	Course Code	Course Name	Prerequisites	Equivalent	CRH	L	P	T	CTH
1.	ENG 233	ENGLISH LANGUAGE -3	ENG 112	ENG 113	3	3	0	1	4
2.	ISM 101	ISLAMIC STUDIES	--	ISL 101 & 102	2	2	0	0	2
3.	UMAN 231	ORGANIZATIONAL BEHAVIOR	UMAN 101	--	3	3	0	0	3
4.	UBLW 232	PRINCIPLES OF BUSINESS LAW	UMAN 101	--	3	3	0	0	3
5.	UMAN 232	ETHICS AND CSR	UMAN 101	--	3	3	0	0	3
6.	UMAN 231	TIME MANAGEMENT	--	ADM 208	6	6	0	0	6
Total Number of Units					20	20	0	1	21
CRH: Credit Hours L: Lecture P: Practical T: Tutorial CTH: Contact Hours									
SEMESTER FOUR									
No.	Course Code	Course Name	Prerequisites	Equivalent	CRH	L	P	T	CTH
1.	UMAN 242	PRODUCTION MGT	UMAN 101	MAR 253	3	3	0	2	5
2.	UMAN 271	QUALITY MANAGEMENT	UMAN 101	ADM 207	3	3	0	0	3
3.	KAAB 102	KNOW ABOUT BUSINESS II	KAB 101	KAB 102	3	3	0	0	3
4.	UMAN 244	FINANCIAL MANAGEMENT	UACC 101	--	3	3	0	2	5
5.	UMAN 245	LEADERSHIP	UMAN 101	--	3	3	0	0	3
6.	UMAN 246	AI IN BUSINESS	CTC111	--	3	2	2	0	4
Total Number of Units					18	17	2	4	23
SEMESTER FIVE (CO-OPERATIVE TRAINING)					4				
TOTAL NUMBER OF CRH FOR THE DIPLOMA					80	70	18	9	94